

APPROVALS / LOGIC NOTE

Project	Krisumi Sales Lounge, Sector-36A,Gurgaon
Subject	Manpower Services
Contractor Name	M/s Tvishi Service (P) Ltd
Date	20-04-2024
Document Reference NO.	Krisumi/HR&Admin/24-25/Manpower supply/0002



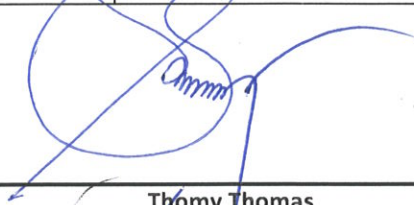
The requisition was received for HR & Admin Team for Manpower Supply at Krisumi . Due to Launch Events of Phase- III & Phase -IV extra manpower required to handle the footfall.

S.No.	Description	Amount
1	Manpower Supply services including Equipment Rental for 2 Months at Krisumi Sales Lounge as per attached quotation	250565
	Total	2,50,565

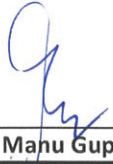


Terms & Conditions :
As per quotation attached herewith.

The payment for the work will be consumed from Admin budget

	Total Admin Budget	
	Already Allocated	
	This Approval	2,50,565
	Balance Amount Excluding GST	

		
Sanjeev Kumar Wasan	Ashok Kumar	Thomy Thomas

Approved By

		
Manu Gupta	Akash Khurana	Takahiro Yamazaki

Cost Sheet-

COSTING SHEET								
Section A - Manpower Deployment								
Area Description	Shift				Total Manpower	Rate per person	Total Amount	Remarks
	A	B	C	General				
Head Boy				1	1	24,392	24,392	8 Hrs 6 Days
Pantry Boy				3	3	24,392	73,176	8 Hrs 6 Days
HK Boy				7	7	20,571	143,997	8 Hrs 6 Days
Note: Manpower can be vary time to time as per requirement							241,565.00	Monthly

Section B-1 - Equipment Amortization							
Sl. #	Description of Equipment	Brand	Area	Quantity	Rental	Amount	Remarks
1	VACUUM	Standard	Public Area	1	3000	3000	
2	SINGLE DISK	Standard	Public Area	1	6000	6000	
Existing Machine Rental						9,000.00	Monthly (Lumpsum)

Total Costing Summary (Incorporating Sections A, B, C & AMC)			
Section	Description	Amount	Remarks
A	Manpower Deployment	241,565	
B	Equipment Charges	9,000	
Total:		250,565	

Commercial for Manpower Service -

Amount – Rs 250,565/-

Words – Two Lakh Fifty Thousand Five Hundred and Sixty-Five Only..



TVISHI SERVICE (P) LTD

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Salary Break Up-



ISO 9001 2008 FMS
ISO 14001 2004 EMS
OHSAS 18001 2007

Basic Component		Head Boy	Pantry Boy	HK Boy
		Un-Skilled	Un-Skilled	Un-Skilled
		8Hrs 6Days	8Hrs 6Days	8Hrs 6Days
Basic		11,471	11,471	10,925
HRA		5,736	5,736	3,525
Conveyance				
Medical Allowence				
Other/Special Allowence		379	379	
Gross Salary		17,585	17,585	14,450
	Amt / %			
PF (13%) on Basic + DA (A+B)	13.00%	1,540	1,540	1,420
ESIC (3.25%) on Total Gross Salary	3.25%	572	572	470
Employer Contribution - LWF	₹ 62.00	62.00	62.00	62.00
ProfessionalTax	N/A	-	-	-
Gratuity 4.81% on Basic +DA		-	-	-
Statutory Bonus on Basic	8.33%	956	956	910
Leave on Basic	8.33%	956	956	910
Uniform	₹ 350	350	350	350
Insurance	₹ 750			
Accomodation Charges		-	-	-
Total CTC	(F)	22,021	22,021	18,572
National Holiday (for 3 days)	2.56%	564	564	475
Mgt Fee/Service Charge (G)	8.00%	1,807	1,807	1,524
Final Cost to Company (Billing Amount)	(F+G)	24,392	24,392	20,571
PF Contribution (12%) (BASIC & D.A)	12.00%	1,422	1,422	1,311
ESIC (0.75%) on Total Gross Salary	0.75%	132	132	108
Employee Contribution - LWF	₹ 31.00	31	31	31
Total employees contribution (J)		1,585	1,585	1,450
Employee Take Home Salary = (Gross Salary - J)		16,000	16,000	13,000



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Rahul Singh

From: Suraj Parkash
Sent: 19 April 2024 17:43
To: Rahul Singh
Subject: FW: Proposal for Manpower Services at Krisumi Corporation 110424
Attachments: Revised proposal for Manpower Services at Krisumi Corporation 150424.pdf; Proposal for Manpower Services at Krisumi Corporation 110424; Uniform Sample (1).pdf; Company Profile- Tvishi.pdf

FYIP

Warm Regards,



Suraj Parkash

General Manager - Procurement & Contracts

Email: suraj.parkash@krisumi.com

Mobile: 9780062262

Sector 36A, Gurugram



Website: www.krisumi.com | Take a walkthrough from home: www.krisumiexperience.com



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From: Ashok Kumar <ashok.kumar@krisumi.com>
Sent: Friday, April 19, 2024 5:39 PM
To: Suraj Parkash <suraj.parkash@krisumi.com>; Ajay Pal <ajay.pal@krisumi.com>
Cc: sanjeev wasan <sanjeev.wasan@krisumi.com>; Tomy Thomas <tomy.thomas@krisumi.com>; Akash <akash@krisumi.com>; Shalini Jha <shalini.jha@krisumi.com>; Vineet Nanda <nanda@krisumi.com>
Subject: FW: Proposal for Manpower Services at Krisumi Corporation 110424

Dear Suraj San,

In view of upcoming events, phase -III & IV launch and extension of sales lounge and increase in footfall. We require to hire additional team of Pantry boys and H/k boys with standard of DLF Aralias/ The crest/ DLF Magnolias and similar properties of other developers.

Additional deployment will be for 02 months.

Deployment details:

Head Boy: 01

Pantry Boys: 03

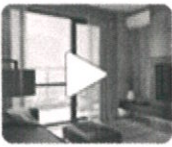
H/K boys: 07

Commercial for Manpower Service - Amount – Rs 250,565/- per month(proposal copy attached)

Words – Two Lakh Fifty Thousand Five Hundred and Sixty-Five Only.

Please process the approval note & agreement.

Warm Regards,



Ashok Kumar

Assistant General Manager – Facility Management

Email: ashok.kumar@krisumi.com

Mobile: +91 9810256162

Sector 36A, Gurugram



Website: www.krisumi.com | Take a walkthrough from home: www.krisumixperience.com



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From: Arun Verma <arun.verma@tvishi.com>

Sent: Monday, April 15, 2024 5:22 PM

To: Ashok Kumar <ashok.kumar@krisumi.com>

Cc: Viineet Kakkar <viineet.kakkar@tvishi.com>; LOVKESH BAJAJ <lovkesh.bajaj@tvishi.com>; Deepak Agarwal - Tvishi <deepak.agarwal@tvishi.com>; ANAND KUMAR <anand.kumar@tvishi.com>; Rajendra Bhakat <rajendra.bhakat@tvishi.com>; Amit Rawat <Amit.rawat@tvishi.com>

Subject: RE: Proposal for Manpower Services at Krisumi Corporation 110424

Dear Sir,

With reference to your discussion with Mr Deepak Agarwal, regarding above mentioned subject, kindly find the attached revised quotation for your approval. Please approve the same for further process.

Thanks and regards,



Arun Verma
Asst. Manager - Commercial
Tvishi Service (P) Ltd.
GST ID: 07AAE CT3071H1ZE
{T} -0124-4055233 | {M} +91-9354911193
{W} www.tvishi.com | | {E} arun.verma@tvishi.com
Head Office: - 402/3rd Floor Tower A, Palam Corporate Plaza
Palam Vihar, Gurugram 122017



From: Arun Verma
Sent: 11 April, 2024 4:43 PM
To: ashok.kumar@krisumi.com
Cc: Viineet Kakkar <viineet.kakkar@tvishi.com>; LOVKESH BAJAJ <lovkesh.bajaj@tvishi.com>; Deepak Agarwal -
Tvishi <deepak.agarwal@tvishi.com>; ANAND KUMAR <anand.kumar@tvishi.com>; Rajendra Bhakat
<rajendra.bhakat@tvishi.com>; Amit Rawat <Amit.rawat@tvishi.com>
Subject: Proposal for Manpower Services at Krisumi Corporation 110424

Dear Sir,

Greeting from Tvishi!!

With reference to your discussion with Mr Deepak Agarwal, regarding above mentioned subject, kindly find the attached quotation for your approval. Please approve the same for further process.

In the meantime, if you have any questions concerning the quotation, kindly contact us for clarification or assistance.

Thanks and regards,



Arun Verma
Asst. Manager - Commercial
Tvishi Service (P) Ltd.
GST ID: 07AAE CT3071H1ZE
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{W} www.tvishi.com | | {E} arun.verma@tvishi.com
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Palam Vihar, Gurugram 122017





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ISO 14001 2004 EMS
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15th April 2024

Krisumi Corporation
Sec – 36A, Gurugram, Haryana

Subject: Revised proposal for Manpower Services

Dear Sir,

This is in reference to your discussion with Mr. Deepak Agarwal regarding the requirement for Manpower services.

Please find attached the commercial for your reference.

Hope our proposal is in line with your requirements.

Our top priority is to offer you outstanding service and establish a lasting relationship. You can rely on our unwavering dedication to providing superior services and personalized attention.

Please feel free to contact us anytime if you require any assistance or have any inquiries. We are always here to help.

Yours sincerely,

For Tvishi Service (P) Limited



Authorized Signatory

TVISHI SERVICE (P) LTD

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Inclusion & Exclusion

Finance

- Tvishi SPL is registered under MSME.
- All accounting expenses will be subject to government taxes.
- The billing cycle will be based on the calendar days from the 1st to the 28th / 30th / 31st of EM.
- It is important to understand that any alterations or revisions to invoices will be addressed on a case-by-case basis.
- The payment will be due 7-15 days after submitting the invoice.
- It is important to keep in mind that payment advice will be shared for each transaction to facilitate the process. We appreciate your business and expect timely payment.
- Kindly ensure that the TDS certificate is shared promptly.

HR

- Rest assured that the team being deployed will be fully covered by the necessary compliances. We understand the importance of ensuring everyone's safety and following regulations.
- The Client will be responsible for any costs related to BVG, medical tests, or other unforeseen expenses incurred by/for the employee.
- In accordance with the law or based on alternative arrangements, billing will be applied for work done during National Holidays. If an employee works on National Holidays (15th August 26th January 2nd October), Diwali & Holi then he would be eligible for double wages for that day. Any other State government holidays would also be considered for double wages.
- During the deployment shift, it has been arranged for employees to work 8+1 hours a day for 6 days and Security service work 12 hours a day for 6 days. It is important to note that any additional hours worked will be considered overtime and compensated accordingly.
- State Minimum wages are to be adhered at all times. The next revision will be amended in July 2024
- Gratuity will be chargeable if anyone falls under this.

Operations

- Kindly take note that for us to effectively commence operations, we will require a lead time of one month. This will enable us to adequately prepare and allocate the necessary resources for the project at hand. We appreciate your understanding and cooperation in this matter.
- Our services can only begin once you have shared the LOI or Service Agreement with us.
- Based on our current assessment, we anticipate that it will require about 2 to 3 months to establish the necessary stability for the site operation.
- Any challenges related to staffing will be handled on a case-to-case basis.



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- The Standard Operating Procedure (SOP) or Job Card will be formulated according to the specific requirements.
- To ensure a successful completion of cleaning, the necessary resources such as Manpower, and Cleaning Agents are provided in the commercial. However, any additional work outside the scope will require prior approval.
- Detail site-specific terms will be included only after the commercial is approved.
- Uniform will be provided by Client.
- Meal will be provided by Client.
- This document forms an integral part of the service agreement.

I trust that the details presented above fulfill your needs and are appropriate for your continued evaluation.

Thanks & Best Regard

Amit Rawat | 8882041773

Commercial

Tvishi Service Pvt Ltd

www.tvishi.com

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Palam Vihar, Gurugram



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ISO 9001 : 2008 FMS
ISO 14001 : 2004 EMS
OHSAS 18001 : 2007

11th April 2024

Krisumi Corporation
Sec – 36A, Gurugram, Haryana

Subject: Proposal for Manpower Services

Dear Sir,

This is in reference to your discussion with Mr. Deepak Agarwal regarding the requirement for Manpower services.

Please find attached the commercial for your reference.

Hope our proposal is in line with your requirements.

Our top priority is to offer you outstanding service and establish a lasting relationship. You can rely on our unwavering dedication to providing superior services and personalized attention.

Please feel free to contact us anytime if you require any assistance or have any inquiries. We are always here to help.

Yours sincerely,

For Tvishi Service (P) Limited



Authorized Signatory

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Cost Sheet-

COSTING SHEET								
Section A - Manpower Deployment								
Area Description	Shift				Total Manpower	Rate per person	Total Amount	Remarks
	A	B	C	General				
Head Boy				1	1	25,122	25,122	8 Hrs 6 Days
Pantry Boy				3	3	25,122	75,366	8 Hrs 6 Days
HK Boy				7	7	22,308	156,156	8 Hrs 6 Days
Note: Manpower can be vary time to time as per requirement							256,644.00	Monthly

Section B-1 - Equipment Amortization							
Sl. #	Description of Equipment	Brand	Area	Quantity	Rental	Amount	Remarks
1	VACUUM	Standard	Public Area	1	3000	3000	
2	SINGLE DISK	Standard	Public Area	1	6000	6000	
Existing Machine Rental						9,000.00	Monthly (Lumpsum)

Total Costing Summary (Incorporating Sections A, B, C & AMC)			
Section	Description	Amount	Remarks
A	Manpower Deployment	256,644	
B	Equipment Charges	9,000	
Total:		265,644	

Commercial for Manpower Service -

Amount – Rs 265,644/-

Words – Two Lakh Sixty-Five Thousand Six Hundred and Forty-Four Only.



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Salary Break Up-



ISO 9001 : 2008 FMS
ISO 14001 : 2004 EMS
OHSAS 18001 : 2007

Basic Component	Amt / %	Head Boy	Pantry Boy	HK Boy
		Un-Skilled	Un-Skilled	Un-Skilled
		8Hrs 6Days	8Hrs 6Days	8Hrs 6Days
Basic		11,471	11,471	10,925
HRA		5,736	5,736	4,533
Conveyance				
Medical Allowence				
Other/Special Allowence		379	379	
Gross Salary		17,585	17,585	15,458
PF (13%) on Basic + DA (A+B)	13.00%	1,540	1,540	1,420
ESIC (3.25%) on Total Gross Salary	3.25%	572	572	502
Employer Contribution - LWF	₹ 62.00	62.00	62.00	62.00
ProfessionalTax	N/A	-	-	-
Grautity 4.81% on Basic +DA		-	-	-
Statutory Bonus on Basic	8.33%	956	956	910
Leave on Gross	8.33%	1,465	1,465	1,288
Uniform	₹ 500	500	500	500
Insurance	₹ 750			
Accomodation Charges		-	-	-
Total CTC	(F)	22,680	22,680	20,140
National Holiday (for 3 days)	2.56%	581	581	516
Mgt Fee/Service Charge (G)	8.00%	1,861	1,861	1,652
Final Cost to Company (Billing Amount)	(F+G)	25,122	25,122	22,308
PF Contribution (12%) (BASIC & D.A)	12.00%	1,422	1,422	1,311
ESIC (0.75%) on Total Gross Salary	0.75%	132	132	116
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Amit Rawat | 8882041773

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