

To,
The HR Head
Krisumi Corporation Pvt. Ltd

Subject- Application for Advance Against Salary

Dear Sir,

I have been working with this esteemed organization since 01st Jul 2017 in the Finance Department. My current CTC is Rs. 36,960/- PM. I am Writing this letter to request you to kindly provide me an advance of Rs. 70,000/- against my salary on urgent basis because medical emergency. I shall be highly obliged if you consider my request. The entire amount can be deducted from my salary in Ten equal installments starting from June 2025 – March 2026. I hope you understand my concern and help me out in this tough time.

Best Regards

Jagdish Kamat

E-Code- K1029

(Department- (Finance)

Krisumi Corporation Pvt. Ltd

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