

Amruta Navre

From: Tomy Thomas
Sent: 20 April 2021 13:35
To: Vandana Singh; Amruta Navre
Subject: FW: Regarding Advance Salary

Dear Vandana San / Amruta San,

Please process in the ERP for an amount of Rs. 300,000/- as advance salary and to be deducted in 6 equal installments (Rs. 50,000/- each) starting from May 2021 salary.

Warm regards,

Tomy Thomas

From: Akash <akash@krisumi.com>
Sent: Monday, April 19, 2021 4:17 PM
To: Tomy Thomas <tomy.thomas@krisumi.com>
Subject: Re: Regarding Advance Salary

Ok

Thanks,
Akash

From: Tomy Thomas <tomy.thomas@krisumi.com>
Date: Saturday, 17 April 2021 at 6:00 PM
To: Akash <akash@krisumi.com>
Subject: Fwd: Regarding Advance Salary

Please approve.

Regards,

Sent from my iPhone

Begin forwarded message:

From: Kamal Bhalla <kamal.bhalla@krisumi.com>
Date: 17 April 2021 at 5:07:04 PM IST
To: Tomy Thomas <tomy.thomas@krisumi.com>
Cc: Vineet Nanda <nanda@krisumi.com>
Subject: Regarding Advance Salary

Dear Tomy Sir,

I will be grateful to you if you will give me Advance Salary Loan of 2 months' Salary.

I need it on urgent basis for some personal reasons.

Please deduct this advance from my monthly salary on regular basis as per company policy onward from June.

I will be thankful to you.

Kamal Bhalla | Asstt. General Manager - CRM

KRISUMI CORPORATION

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India

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(GMT + 5:30 hrs)

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