

PC-32791

To

15.02.2023

Admin Department

Krisumi Corporation Private Limited

Sector 36A Gurugram

Please arrange to reimburse the expenses incurred for travel for official purposes during the month of January 2023 as per details below :


Sr No.	Date of Travel	Place	KM	Rate / KM (Rs.)	Amount (Rs.)
1	24.01.2023	Delhi to Chandigarh	265	9	2385
2	25.01.2023	Chandigarh to Delhi	265	9	2385
3	24.01.2023 - 25.01.2023	Chandigarh and Panchkula (Local)	160	9	1520
	Total				6290/-

Please arrange to reimburse these expenses in my account as per details below :

Name : Purushottam Grover
Bank Account: Axis Bank - Savings A/c
Account Holder Name: Purushottam Grover
Account number: 056010100734684
IFSC Code: UTIB0003939

Thanking you in anticipation.

Kind Regards


Purushottam Grover
Consultant