

APPROVAL NOTE FOR HOLI EXPENSES

Subject	Holi Expenses
Date	18-Mar-24

FINAL DECISION:
Holi Expenses for Holi colors distribution to employees, Holi Sweets & Holi celebrations for our employees for a total cost of Rs. 35,375/- to be celebrated on 22nd March 2024 at 4:30 pm.

Particulars	Cost Per Box	No. Of Employees	Total Cost
Holi colours to be distributed to the employees	75	205	15,375.00
Holi sweets for the employees	860*15kg	205	12,900.00
Dhol		4-5 people	5,100.00
Office Decoration			2,000.00
Total			35,375.00

Taxes will be as applicable.

Please approve

Tomy Thomas

Manu Gupta

Proposed & Approved By

Akash Khurana

Takahiro Yamazaki

Approved By