

APPROVALS / LOGIC NOTE

Project	Krisumi sales Lounge, Sector-36A,Gurgaon
Subject	35 Seater Mini Bus /Tempo Traveller for Office staff Pick- UP and Drop
Contractor Name	M/s PG Cabs India Pvt Ltd.
Date	27-01-2025
Document Reference NO.	Krisumi/HR&Admin/24-25/Temp Traveller/0021

The requisition was received for HR & Admin Team for 35 seater Mini Bus/Tempo Traveller on monthly Basis along final approved quotation.


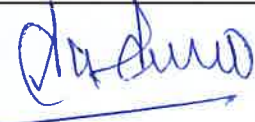


S.No.	Item Description	Unit	Qty	Rate	Amount
1	staff Pick- UP and Drop, as per attached Quotation Validity : 1-Feb-2025 to 31-01-2026	Monthly	12	88000	1056000
	Total				10,56,000
	GST@18%				Extra as applicable

Terms & Conditions :




A) Payment shall be Made on Monthly Basis.

The payment for the work will be consumed from Admin Expense budget

	Total Admin Expense Budget	
	Already Allocated	
	This Approval	10,56,000
	Balance Amount Excluding GST	

			
Sanjeev Kumar Wasan	Ashok Kumar	Tomy Thomas	Manu Gupta

Approved By

		
Akash Khurana	Yuka Nagao	Yuji Kato

Rahul Singh

From: Suraj Parkash
Sent: 27 January 2025 14:13
To: Rahul Singh
Subject: FW: External Mail :RE: proposal required for 35 seater traveler/ mini bus.
Attachments: Krisumi_Tempo traveller Agreement.pdf; RE: Renewal

Warm Regards,



Suraj Parkash

General Manager - Procurement & Contracts

Email: suraj.parkash@krisumi.com

Mobile: 9780062262

Sector 36A, Gurugram



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From: Ashok Kumar <ashok.kumar@krisumi.com>
Sent: Thursday, January 23, 2025 1:29 PM
To: Suraj Parkash <suraj.parkash@krisumi.com>; Lavit <lavit@krisumi.com>
Cc: Pawan Verma <pawan.verma@krisumi.com>; Tomy Thomas <tomy.thomas@krisumi.com>; Akash <akash@krisumi.com>; Abhishek Tomar <abhishek.tomar@krisumi.com>
Subject: FW: External Mail :RE: proposal required for 35 seater traveler/ mini bus.

Dear Suraj San,

Would like to update that; in view of new joining and increase in nos of employees using tempo traveller facility; On request from team members, we have decided to change traveller from existing 25-seater to 35 seater to accommodate our employees. Same has been discussed with and agreed by Mr Akash Sir.

The existing vendor has agreed to provide 35-seater traveller/ minibus with nominal increase in and submitted his proposal in mail trail , kindly review, and process.(also last year contract copy, and relevant mail attached)

Effective date will be 01st Feb 2025 to 31st Mar 2026.

Budget head _ HR / Admin Budget – Car rental

“35-seater mini bus/tempo passenger service - The revised rate for this service will be ₹88,000/-.”

Kindly prepare logic Note & Agreement for the same (copy of existing agreement attached for reference)

Warm Regards,



Ashok Kumar

Assistant General Manager – Facility Management

Email: ashok.kumar@krisumi.com

Mobile: +91 9810256162

Sector 36A, Gurugram



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From: shailendra@pgcabsindia.com <shailendra@pgcabsindia.com>

Sent: 22 January 2025 15:48

To: Ashok Kumar <ashok.kumar@krisumi.com>

Cc: Abhishek Tomar <abhishek.tomar@krisumi.com>

Subject: External Mail :RE: proposal required for 35 seater traveler/ mini bus.

Dear Sir,

Thanks for your email. I would appreciate the update regarding the change in passenger seating capacity.

We are happy to provide 35-seater mini bus/tempo passenger service as per your requirement as per the existing agreement(attached for your reference). The revised rate for this service will be ₹88,000/-.

Please let us know if you need any additional details or documentation. Once confirmed, we can proceed with amending the contract accordingly.

Looking forward to your response.

Thanks & Regards
Shailendra Jha
9582570455

From: Ashok Kumar <ashok.kumar@krisumi.com>
Sent: 22 January 2025 15:05
To: 'Shailendra Jha' <shailendra@pgcabsindia.com>
Cc: Abhishek Tomar <abhishek.tomar@krisumi.com>
Subject: proposal required for 35 seater traveler/ mini bus.

Dear Mr Shailendra,

With increase of the users/ our employees, we have decided to change the traveller seating capacity from 25 to 35-seater.

Kindly submit your proposal for the same on priority, accordingly we will amend the contract.

Warm Regards,



Ashok Kumar

Assistant General Manager – Facility Management

Email: ashok.kumar@krisumi.com

Mobile: +91 9810256162

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