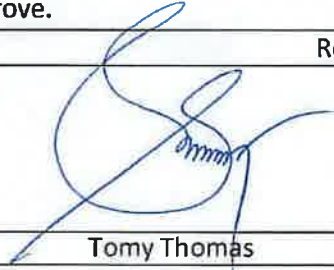







APPROVAL NOTE	
Subject	Father's Day & Monthly Birthday Celebration
<p>International Father's Day is being Celebrated on 16th June'2024. As we had celebrated earlier, we would like to call our employees' children for Father's Day celebration on 15th June 2024 ( Saturday ). Fathers can proudly showcase their office and working environment to their children. Since we celebrate Women's Day &amp; Mother's Day, we normally miss out on the celebration of our male employees. It will boost our employees' morale, strengthen bonds, and promote a family-friendly work environment, enhancing overall workplace satisfaction and productivity. These activities will serve as a gesture of appreciation and provide a moment of relaxation and enjoyment for everyone involved. This includes the fun activities, gifting, cake cutting, and lunch. The approximate costing is given below:</p>	
Particulars	Total Cost
Gift	25,000
Lunch	1,10,000
Fun Acitivites	25,000
Cake	4,500
<b>Total (Exclusive Tax)</b>	<b>1,64,500</b>
Please Approve.	
Recommended & Verified by	
 * 	 
Tomy Thomas	Manu Gupta / S. J. Kumar
Approved by	
	
Akash Khurana	Yuji Kato

\* Actual cost may vary depending on the actual consumption



Fathers Day Celebration Cost Sheet

S.no.	Particulars	Cost as per Approval	Costing as per bills	Variation	Remarks
1	GIFT	25000	16273	8727	Exp-38156 Exp-38155
2	LUNCH	110000	119516	-9516	chefs kitchen
3	FUN ACTIVITIES	25000	22200	2800	LETS PARTY & EVENTS
4	CAKE	4500	4200	300	sodhi
	Total	164500	162189	2311	