



KRISUMI CORPORATION

Annexure to Domestic Travel Expenses Claim Format

TRAVELLING BILL

NAME : SAHER RAICKER

DESIGNATION : MT SALES

| S.NO | DATE | TIME | FROM | TO | ARRIVAL TIME | MODE OF TRANSPORT | FARE (Paid by employee) | FARE (Paid by Company) |
|-------|------|------|------|----|--------------|-------------------|-------------------------|------------------------|
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| 7 | | | | | | | | |
| Total | | | | | | | | 0 |

EXPENSES DETAILS

| Sl. No. | Expenses | No. Of Days | Bill No. | Date | AMOUNT (USD \$) | AMOUNT (Rs.) |
|---------|--|-------------|----------|------|-----------------|--------------|
| 1 | Lodging | | | | | |
| 2 | Boarding | | | | | |
| 3 | Conveyance (Please Give details Below) | | | | | |
| 4 | Entertainment | | | | | |
| 5 | Telephone | | | | | |
| 6 | Printing & Stationery | | | | | |
| 7 | Airport Taxes | | | | | |
| 8 | Others (Pls. Specify) | | | | | |
| TOTAL | | | | | | 0 |

CONVEYANCE EXPENSES DETAILS

| DATE | FROM | TO | MODE | KM | RATE | AMOUNT | PURPOSE |
|---------|-------------|-------------|------------------|----|------|--------|---------------------------------|
| 9-12-24 | Office | Shobha city | personal vehicle | 14 | 9 | 126 | client see meeting at his place |
| 9-12-24 | Shobha city | office | personal vehicle | 14 | 9 | 126 | and had to give some documents. |
| Total | | | | | | 252 | |

Approved
Praduman Singh

[PRADHUMAN SINGH]

10-Dec-24

Saher

Signature of the Employee