

J 709

PC-32778.

To

1.03.2023

Admin Department

Krisumi Corporation Private Limited

Sector 36A Gurugram

Please arrange to reimburse the expenses incurred for travel for official purposes on ~~19~~ February 2023 as per details below: and 28/2/23

Sr No.	Date of Travel	Place	KM	Rate / KM (Rs.)	Amount (Rs.)
1	27.02.2023	Delhi to Chandigarh	265	9	2385/-
2	28.02.2023	Chandigarh to Delhi	265	9	2385/-
3	27.02.2023 and 28.02.23	Chandigarh (Local )	150	9	1350/-
4	27.02.2023 and 28.02.2023	Food ( bills attached )			1860/- X
5	Hotel Bill – Stay on 27.02.2023	Piccadilly			4000/- X
	Total				11980/-

6,120/-  
RS.

Please arrange to reimburse these expenses in my account as per details below :

Name : Purushottam Grover  
Bank Account: Axis Bank - Savings A/c  
Account Holder Name: Purushottam Grover  
Account number: 056010100734684  
IFSC Code: UTIB0003939

Thanking you in anticipation.

Kind Regards

  
**Purushottam Grover**  
**Consultant**