

APPROVAL NOTE

Subject	Diwali Sweets for distribution
Date	16-Oct-24

FINAL DECISION:

Diwali Sweets expenses for 371 Total (detailed breakup is given below) is Rs. 4,85,900/- including GST. This includes some of the sweet boxes to be given to other departments.

Please approve.

Particulars	Type of Employment	Rate	Number	Amount
Regular Employees	Krisumi Regular Employees	1,400	210	2,94,000
Krisumi Consultants	Consultants	1,400	5	7,000
Outsource Employee	Pantry & Housekeeping	1,400	11	15,400
Total			226	3,16,400

DEPARTMENTAL GREETINGS

Particulars	Departments	Rate	Number	Amount
Admin	Horticulture	1,100	12	13,200
Admin	Security	1,100	43	47,300
Rambir	Liasoning Department	1,100	30	33,000
Shishpal	Labour Department (Shishpal)	1,100	45	49,500
Ashok Admin	Electricity Department	1,100	5	5,500
Ashok Admin	Police Department	1,100	5	5,500
Ashok Admin	Excise Department	1,100	5	5,500
Total			145	1,59,500
Cost of Branding				10,000
Grand Total including GST			371	4,85,900

	 S-1K-51
---	--

Tomy Thomas	Manu Gupta / S-1K-51
-------------	----------------------

Approved by

	
---	--

Akash Khurana	Yuji Kato
---------------	-----------