

Marketing Approval Note

Marketing Approval Note for Diwali Décor

11-10-2024


HOM/MT/FY24-25/098

Document Ref No.:	HOM/MT/FY24-25/098				
Date:	11-10-2024				
S.No.:	Description of item	Vendor	Cost	Taxes	Total
1	Entrance Décor, Sliding door wall decor, Glass panel décor, Ceiling décor, Theater wall & History wall passage décor, Show Fat are backdrop, Backdrop at the end of theater passage, TV wall area décor, Floral décor, Theme linen, Table centrepieces, Theme printables, Zen garden décor. Working kitchen 2 tables, Coffee tables, Miscelanejus, Transportation, Labour & Coordination Fee.	Picture Perfect Events India	₹6,05,000	₹1,08,900	₹7,13,900
Remarks:		• 100% Advance will be paid.			
Total Marketing Budget		Consumed till date	This Approval Note	Total Till Now	Balance
₹51,42,16,433		₹16,58,87,739	₹7,13,900	₹17,05,95,699	₹34,36,20,739

<i>Abhishek</i>	Abhishek Singh Prepared By	<i>[Signature]</i>	Shalini Jha Verified By	<i>Vinay</i>	Vinay Nanda Approved By	<i>ON LEAVE</i>	Manu Gupta Verified By
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<i>[Signature]</i>	Akash Khurana Approved By	<i>YN</i>	Yuka Nagao Verified By	<i>[Signature]</i>	Yuji Kato Approved By		
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25th - 30th R

EVENT	Diwali		
DATE	26th - 31st October 2024		
TIME			
VENUE	Krisumi		
No. of Days	6 Days		
Estimate			
S.No	ELEMENTS	QTY	AMOUNT
DÉCOR			
1	Entrance Décor		485000
2	Sliding door wall décor		
3	Glass panel decor		
4	Ceiling décor		
5	Theater wall passage décor		
6	History wall passage décor		
7	Show Flat area backdrop		
8	Backdrop at the end of theater passage		
9	TV wall area décor		
10	floral décor		
11	theme linen		
12	Table centrepieces		
13	Theme printables		
14	Zen garden décor		
15	Candle décor		
OTHER ELEMENTS			
1	Miscellaneous		20000
2	Transportation and Labour		45000
SUB TOTAL			550000
COORDINATION FEE			55,000
TOTAL			6,05,000
Terms & Conditions			
* GST will be charged over and above the final estimate.			
* Coordination Fee (10,000 minimum or 10 percent of the Total Billing) whichever is higher. Transportation costs will depend upon the final elements chosen.			
* All boards and props, cutouts are property of Picture Perfect Events . In case you wish to keep any of the decor , please let us know and we will share the cost for that.			
* Remaining part to be cleared in two installments , half on finalizing All designs and the rest on the day of the party post the set up is completed.			
* 50 percent advance to be paid as booking amount post which all designs and concepts will be shared with you. We don't have any limited number of designs that we share. We believe in conceptualizing and delivering a party of your dreams.			
* Remaining part to be cleared in two installments , half on finalizing All designs and the rest on the day of the party post the set up is completed.			