VOUCHER

No. 0026

Firm's Name Imprest A/c Ashok Kumar Date 20.01.2024

PARTICULARS		Rs.	P.
Debit	Cash Expenses for Sales office		
	Total	50,000.-	00
Credit	Cash		
	Total	50,000.-	00

Approved by

Signature

Receiver's Signature Ashok Kumar

RECEIVED the sum of Rupees

on A/c of

Subhash®

Expanse Sheet Till 22nd Jan 2024

Food / Refreshment	Amount	Birthday Celebration	amount	R&M	Amount	Fuel / Service	Amount	Stamp	Amount	Stationery	Amount	Medicine	Amount	Office Exp.	Amount	Staff welfare	Amount
dana choga siddharth		boquet	800													conveyance binu san	1458
haldiram	1680																
	1680		**800**		**0**		**0**		**0**		**0**		**0**		**0**		**1458**

3938

pawan	4517	Bills Pending	20-01-2024
vishal raj	2448	Bills Pending	19-01-2024
sandeep	2000	Bills Pending	19-01-2024
jagdish	500	Bills Pending	20-01-2024
mohit	2040	Bills Pending	20-01-2024
sanjeet	1000	Bills Pending	20-01-2024
mohit	1314	Bills Pending	20-01-2024
mohit	2247	Bills Pending	20-01-2024
john	7000	Bills Pending	21-01-2024
manish	5000	Bills Pending	20-01-2024
PAWAN		Bills Pending	22-01-2024
SIDDHARTH	2000	Bills Pending	22-01-2024
JOHN	1500	Bills Pending	22-01-2024
DISHA	2500	Bills Pending	22-01-2024
mohit	1512	Bills Pending	22-01-2024
mohit	1907	Bills Pending	22-01-2024
	37485		

Few Bills are with Mohit San & Vishal San F&B. Awaiting for Bills to be Approved by HR Head as he is on leave today.

Grand total **41423**

Advance receiv	**50000**
Expanse done	**41423**
Cash in hand	**8577**

Expense By
Siddharth

22/01/24.