



KRISUMI CORPORATION

Annexure to Domestic Travel Expenses Claim Format

TRAVELLING BILL

NAME : NISHITHA KHERRIA

DESIGNATION : ASSISTANT MANAGER - LEGAL

S.NO	DATE	TIME	FROM	TO	ARRIVAL TIME	MODE OF TRANSPORT	FARE (Paid by employee)	FARE (Paid by Company)
1								
2								
3								
4								
5								
6								
7								
Total								0

EXPENSES DETAILS

Sl. No.	Expenses	No. Of Days	Bill No.	Date	AMOUNT (USD \$)	AMOUNT (Rs.)	
1	Lodging						
2	Boarding						
3	Conveyance (Please Give details Below)						
4	Entertainment					313	lunch
5	Telephone						
6	Printing & Stationery					101	Stamp paper
7	Airport Taxes						
8	Others (Pls. Specify)						
TOTAL						414.00	

CONVEYANCE EXPENSES DETAILS

DATE	FROM	TO	MODE	KM	RATE	AMOUNT	PURPOSE
20/3/25	Sydhant	Court	CAB			Rs 149	Hearing
20/3/25	Court	Home	CAB			Rs 159	Hearing
20/3/25	office	Court	CAR			Rs 220	Inspection of file
20/3/25	Court	Home	CAR			Rs 192	Inspection of file
27/3/25	Home	Court	CAR			Rs 191	Hearing
Total						Rs 911	

OK
Nishitha

Nishitha Kherria
Signature of the Employee

