

To

15.04.2023

Admin Department

Krisumi Corporation Private Limited

Sector 36A Gurugram

Please arrange to reimburse the expenses incurred for travel for official purposes on 11, April 2023-13.04.2023 as per details below:

Sr No.	Date of Travel	Place	KM	Rate / KM (Rs.)	Amount (Rs.)
1	11.04.2023	Delhi to Chandigarh	265	9	2385/-
2	13.04.2023	Chandigarh to Delhi	265	9	2385/-
3	11.04.2023 to 13.04.2023	Chandigarh (Local )	55	9	495/-
	Total				5265/-

Please arrange to reimburse these expenses in my account as per details below:

Name : Purushottam Grover  
Bank Account: Axis Bank - Savings A/c  
Account Holder Name: Purushottam Grover  
Account number: 056010100734684  
IFSC Code: UTIB0003939

Thanking you in anticipation.

Kind Regards

  
**Purushottam Grover**  
**Consultant**