



**KRISUMI CORPORATION**

**Annexure to International Travel Policy**

**INTERNATIONAL TOUR APPROVAL CUM ADVANCE REQUISITION FORM**

**Name:** Mr. Mohit Jain **Date:** 21/05/2024  
**Emp. Code:** K1156  
**Designation:** Managing Director **Department:** Management Office  
**Purpose:** Business  
**Duration:** From: 23/05/2024 To: 03/06/2024  
**Destination:** Tokyo  
**No. of Days:**

1	2
---	---

**Travel Details :**

Date : 23/05/2023  
Time : 22:40  
Flight No. CX698

**CURRENCY REQUIRED :**

- a) Currency (Dollar / Euro / Pound / Yen) Yen Forex Card 2090000 & Cash Currency 142000
- b) Currency Required for : Business Purpose
  - 1 Boarding / Lodging (Amount) .....
  - 2 Conveyance (Amount) .....
  - 3 D. A. (Amount) .....
  - 4 Any Other Expense (Please Specify) Amount .....
- c) Total Currency Required 22,32,000.00
- d) (In words) Twenty Two Lakh Thirty Two Thousand Only.

.....  
Employee Sign       Chief Executive Officer       Co-Chief Executive Officer       Managing Director

**Note:- All the claims/imprest should be settled within Four days of coming back from the tour.**