

To,

The HR Head

Krisumi Corporation Private Limited

Subject- Application for Advance Against Salary

Dear Sir,

I have been working with this esteemed organization since 18th December 2023 in the Finance Department. My current CTC is Rs. 1,84,731/- PM. I am writing this letter to request you to kindly provide me an advance of Rs. 3,60,000/- against my salary on urgent basis due to natural calamity need to do house construction. I shall be highly obliged if you consider my request. The entire amount can be deducted from my salary in Ten equal instalments starting from June 2025 – March 2026. I hope you understand my concern and help me out.



Best Regards

Agam Sandha

E-Code- K1284

Department- Finance

Krisumi Corporation Private Limited

Date- 02/06/2025

