



## Ashok Kumar

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**From:** Nitin Bhatia  
**Sent:** 22 December 2023 12:50  
**To:** Ashok Kumar  
**Cc:** Mohit Jain; Akash; Vineet Nanda; Tomy Thomas; Manu Gupta  
**Subject:** Imprest money of Approx. Rs. 1.25 Lac Required Against Postal Charges

Dear Ashok San,

As discussed, As per the process of Building Plan approval for our upcoming Phase. We have to send letter to all existing allottee(s) of Waterfall Residences & Waterfall Suites.

There are 749 Customers to whom we are sending the individual letter latest by tomorrow. The Postal Address of the Allottee(s) are a Mix of Delhi/NCR, Outstation & Overseas.

Request you to kindly arrange for an Imprest amount of approx. Rs. 1.25 Lac for Postal Charges. These letters will be sent through registered Post as advised in the Building Plan approval.

Kindly arrange the same.

Warm Regards

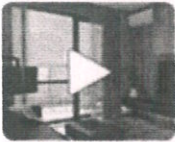


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