



KRISUMI CORPORATION

Annexure to International Travel Policy

INTERNATIONAL TOUR APPROVAL CUM ADVANCE REQUISITION FORM

Date: 24/05/2024

Name: Mr. Pranoy Preetam Satpathy

Emp. Code: K1321

Designation: Vice President - Design

Department: Design Management

Purpose: Business

Duration: From: 26/05/2024

To: 30/05/2024

Destination: Tokyo

No. of Days:

0	3
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Travel Details :

Date : 26/05/2023

Time : 19:05

Flight No. JL030

CURRENCY REQUIRED :

- a) Currency (Dollar / Euro / Pound / Yen) JPY 160000
- b) Currency Required for : Business Purpose
- 1 Boarding / Lodging (Amount)
- 2 Conveyance (Amount)
- 3 D. A. (Amount)
- 4 Any Other Expense (Please Specify) Amount
- c) Total Currency Required 1,66,000.00
- d) (In words) One lakh Sixty Six Thousand Only

   

Employee Sign Chief Executive Officer Co-Chief Executive Officer Managing Director

Note:- All the claims/imprest should be settled within Four days of coming back from the tour.

VOUCHER

No. _____

Firm's Name _____ Date 24-05-24

on A/c of _____

RECEIVED the sum of Rupees _____

Subhash®

PARTICULARS		Rs.	P.
Debit	<u>Pranay Anantam Sarpathy JPX</u>	<u>1,60,000</u>	<u>✓</u>
	<u>JPX</u>		
	Total	<u>1,60,000</u>	<u>✓</u>
Credit			
	Total	<u>1,60,000</u>	<u>✓</u>

Approved by _____

Signature _____

Receiver's Signature _____

[Signature]
24 May 2024