

19 June 2025

To,
The HR Head
Krisumi Corporation Pvt. Ltd

Subject- Application for Advance Against Salary

Dear Sir,

I have been working with this esteemed organization since 10th May 2023 in the Admin Department. My current CTC is Rs. 55,194/- PM. I am Writing this letter to request you to kindly provide me an advance of Rs. 60,000/- against my salary on urgent basis due to medical exigency in my family, for this I need an advance. I shall be highly obliged if you consider my request. The entire amount can be deducted from my salary in Six equal installments starting from July 2025 – December 2025. I hope you understand my concern and help me out in this tough time.



Best Regards

Chandra Gajmer

E-Code- K1230

(Department- (Administration)

Krisumi Corporation Pvt. Ltd

only as a special case

