



KRISUMI CORPORATION

Annexure to Domestic Travel Expenses Claim Format

TRAVELLING BILL

NAME : SAHER KAICKER

DESIGNATION : Management Trainee

S.NO	DATE	TIME	FROM	TO	ARRIVAL TIME	MODE OF TRANSPORT	FARE (Paid by employee)	FARE (Paid by Company)
1								
2								
3								
4								
5								
6								
7								
Total								0

EXPENSES DETAILS

Sl. No.	Expenses	No. Of Days	Bill No.	Date	AMOUNT (USD \$)	AMOUNT (Rs.)
1	Lodging					
2	Boarding					
3	Conveyance (Please Give details Below)					
4	Entertainment					
5	Telephone					
6	Printing & Stationery					
7	Airport Taxes					
8	Others (Pls. Specify)					
TOTAL						0

CONVEYANCE EXPENSES DETAILS

DATE	FROM	TO	MODE	KM	RATE	AMOUNT	PURPOSE
16.8.24	Office	ITC Banat	Car	18	9	162	Sales web event
16.8.24	ITC Banat	Office	Car	18	9	162	Sales event
23.8.24	Office	Le Meridien	Car	40	9	360	Sales event
21.9.24	Office	Punaka sec 7	Car	24	9	216	Collected EOI from client
25.9.24	Office	DLF Cyberpark	Car	19	9	171	Work with JLL
29.9.24	Sec 60	ITC					
29.9.24	ILO	Office	Car	14	9	126	Channel Event
30.8.24	Sec 60	Apparel House	Car	6.6	9	59	Channel sales event
Total				139.6		1256	

Saher

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Signature of the Employee