

To

06.04.2023

Admin Department

Krisumi Corporation Private Limited

Sector 36A Gurugram

Please arrange to reimburse the expenses incurred for travel for official purposes on 3, April 2023 as per details below:

Sr No.	Date of Travel	Place	KM	Rate / KM (Rs.)	Amount (Rs.)
1	03.04.2023	Delhi to Chandigarh	265	9	2385/-
2	03.04.2023	Chandigarh to Delhi	265	9	2385/-
3	03.04.2023	Chandigarh (Local)	30	9	270/-
	Total				5040/-

Please arrange to reimburse these expenses in my account as per details below:

Name : Purushottam Grover
Bank Account: Axis Bank - Savings A/c
Account Holder Name: Purushottam Grover
Account number: 056010100734684
IFSC Code: UTIB0003939

Thanking you in anticipation.

Kind Regards


Purushottam Grover
Consultant