KRISUMI CORPORATION

Annexure to Domestic Travel Expenses Claim Format

TRAVELLING BILL

NAME : Navdeep Bisla

DESIGNATION : Manager - Customer Services

S.NO	DATE	TIME	FROM	TO	ARRIVAL TIME	MODE OF TRANSPORT	FARE (Paid by employee)	FARE (Paid by Company)
1								
2								
3								
4								
5								
6								
7								
	Total							0

EXPENSES DETAILS

Sl. No.	Expenses	No. Of Days	Bill No.	Date	AMOUNT (USD $)	AMOUNT (Rs.)
1	Lodging					
2	Boarding					
3	Conveyance (Please Give details Below)					
4	Entertainment					
5	Telephone					
6	Printing & Stationery					
7	Airport Taxes					
8	Others (Pls. Specify)					
	TOTAL					0

CONVEYANCE EXPENSES DETAILS

DATE	FROM	TO	MODE	KM	RATE	AMOUNT	PURPOSE
24/2/25	28/3/25	24/2/25 to 28/3/25	Car/Bike	570	9/3	Rs. 4950/-	Registrations of Conveyance Deeds, Agreement for Sales.
	Total						

Nitin R Bhatia

Navdeep Bisla

Signature of the Employee

KRISUMI CORPORATION

Conveyance Claim Form

Name - Navdeep Bisla

Designation-Manager

Date - 29-Mar-25

Period - 24/02/2025-28/03/2025

Department - Customer Services

Date	Reason	Firm name	Contact Person	From >	To >	Mode of Travel	KMs	Rate	TOTAL	Remarks
Feb 24, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Feb 27, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 04, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 05, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 06, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 10, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 11, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 13, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 17, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 17, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Bike	30	3	90.00	
Mar 18, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 19, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 20, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 21, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 24, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 25, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 26, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 27, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Mar 28, 2025	Registration of Documents	Tehsil	Sandeep	Office	Sub Registrar Office, Manesar	Personal Car	30	9	270.00	
Total Rupees	**Rupees Four Thousand Nine Hundred Fifty Only**						**570**		**4,950.00**	

Sign. Of Employee: Navdeep Bisla

Verified By :

Approved By : Nitin RB Lotia 29/3/2025