

Marketing Approval Note

Approval Note on Costings for Services for Pre & Post Launch Gatherings

15/04/24

HO/MKT/FY24-25/011

S.No.	Description of Item	Vendor
1	Catering Services for Channel Partners & Clients Catering @ 800/pax Coffee Machine @ 20,000/set/day * Buy Transportation @ 1500/day (MG may vary between 150 to 800 depending on daily footfall)	Red Coral
2	Casual Manpower for FNB & Housekeeping @1200/person/day (Manpower requirement may vary basis daily requirements)	The Global Inc.
3	Portable Loo for Drivers & Labourers @1500/set/day	Param
4	3X6 Wooden Table for Registration Desk @3000/pc/day	Himalaya Tent House

Remarks:

- Invoices from Red Coral will be raised basis the daily consumption at the end of the service.
- Invoices from The Global Inc. & Himalaya Tent House will be raised at the end of the month basis the actual
- Invoices from Param will be raised weekly basis the actual usage.

Kunal Yadav Prepared By	Shalini Jha Verified By	Vineet Nanda Approved By	Mannu Gupta Verified By

Akash Khurana Approved By	Yuka Nagao Verified By	Takahiro Yamazaki Approved By	Mohit Jain Approved By

* why not purchase?
 currently we are paying 10,000 rental which includes with free opps & 15-
 20% of the operating cost. cost of purchase is around 8-15-