KRISUMI CORPORATION

Annexure to Domestic Travel Expenses Claim Format

TRAVELLING BILL

NAME : RAJAT BEHL

DESIGNATION : DEPUTY MANAGER (LEASING)

S.NO	DATE	TIME	FROM	TO	ARRIVAL TIME	MODE OF TRANSPORT	FARE (Paid by employee)	FARE (Paid by Company)
1	14/6/25	3.00 Pm	Sec-36A	Sec-53	5 pm	Self vehicle (Car)		
2	20/8/25	4.30 pm	Sec-36A	Sec-4 Manesar	6.30 pm	Self vehicle (Car)		
3								
4								
5								
6								
7								
	Total							0

EXPENSES DETAILS

Sl. No.	Expenses	No. Of Days	Bill No.	Date	AMOUNT (USD $)	AMOUNT (Rs.)
1	Lodging					
2	Boarding					
3	Conveyance (Please Give details Below)					
4	Entertainment					
5	Telephone					
6	Printing & Stationery					
7	Airport Taxes					
8	Others (Pls. Specify)					
	TOTAL					0

CONVEYANCE EXPENSES DETAILS

DATE	FROM	TO	MODE	KM	RATE	AMOUNT	PURPOSE
14/6/25	Sec-36A	South Point Mall Sec-53, Ggn	Car	52	9/-	468/-	Meeting with Brand (Retail)
20/8/25	Sec-36A	IMT Manesar, Sector-4	Car	20	9/-	180/-	Client Meeting
	Total			72		648/-	

25/08/2025

Deepak Kapoor

Rajat 25/8/25

Signature of the Employee