

NOTE FOR APPROVAL
KRISUMI CORPORATION PVT. LTD.

Dated : November 17th, 2020

Sub : Requisition for Imprest Amount for Registration fee applicable on Registration of Agreement for Sale for Individual Units In Waterfall Residences, Sector 36A, Gurugram.

Dear Sir,

This is in reference to the process of Registration of Agreement for Sale for individual Units at Registrar Office in Manesar Tehsil as per the HRERA Norms. Initially, the Vendor Pardeep Infotech was paying the Registration fee on Company's behalf and use to bill us for Reimbursement. Now, he is facing some taxation issues and recently he has requested us that Company should directly deposit the Registration fee.

For smooth functioning and to keep the momentum going, we hereby propose management to kindly approve the Imprest amount of Rs. 50,000/- to the Customer Service Department. The amount will be utilized for submission of Registration fee, Red Cross Fee & other related fee at Registrar office. The Imprest amount shall continuously be released on consumption of previous amount issued for the above said purpose.

Request your good self to please accord approval.

Nitin R Bhatia
17/11/2020

Prepared & Recommended By: Nitin Bhatia (Customer Service Department)

Checked & Verified By: Gulshan Kumar (Finance Department)

Approved By:

Anjoo Gogia
17/11/20
Mrs. Anjoo Gogia

Raj Sahni
Mr. Raj Kumar Sahni

Akash Khurana
Mr. Akash Khurana

Yamazaki San
Yamazaki San