



KRISUMI CORPORATION

Annexure to Domestic Travel Expenses Claim Format

TRAVELLING BILL

NAME : Rahul Mandil

DESIGNATION : General Manager - Design Management

S.NO	DATE	TIME	FROM	TO	ARRIVAL TIME	MODE OF TRANSPORT	FARE (Paid by employee)	FARE (Paid by Company)
1								
2								
3								
4								
5								
6								
7								
Total								0

EXPENSES DETAILS

SI. No.	Expenses	No. Of Days	Bill No.	Date	AMOUNT (USD \$)	AMOUNT (Rs.)	
1	Lodging						
2	Boarding						
3	Conveyance (Please Give details Below)						
4	Entertainment						
5	Telephone						
6	Printing & Stationery		--	30-11-2023		240	prints for fire
7	Airport Taxes						
8	Others (Pls. Specify)		--	09-11-2023		528	Lunch for consultants
TOTAL						768	

CONVEYANCE EXPENSES DETAILS

DATE	FROM	TO	MODE	KM	RATE	AMOUNT	PURPOSE
08-11-2023	Office	Rajeev Agrawal Architects	Taxi			1197.22	meeting
08-11-2023	Rajeev Agrawal Architects	Home	Taxi			1459.58	meeting
09-11-2023	Office	DTP Gurgaon + Return	Car	34	9	306	meeting
28-11-2023	Home	DIP Gurgaon + Return	Car	34	9	306	meeting
29-11-2023	Home	DTP Gurgaon + Return	Car	34	9	306	meeting
30-11-2023	Home	Vyapar Kendra + Fire Office + Return	Car	38	9	342	meeting
Total						3916.8	

Grand Total 4,684.80


Signature of the Employee



