

APPROVALS / LOGIC NOTE

Project	Krisumi sales Lounge, Sector-36A,Gurgaon
Subject	Approval Note for Cab services for Customers & Staff for official work.
Contractor Name	JK TRAVELS
Date	22-05-2025
Document Reference NO.	Krisumi/Admin/25-26/ 78




The requisition was received from Admin Team for Cab services for Customers visiting Sales lounge .

S.No.	Description	Rates.
1	Registration of JK TRAVELS for providing Cab services at sales lounge as per attached – quotation – Annexure -1 to NFA.	
2	Recommended to have JK Travellers as 2nd vendor on same terms and condition so that services are not affected. Also, rates for the new Vendor JK TRAVELLERT are similar to the existing vendor ATS Car rental Service who is providing services to us in past.	As per attached quotation. Annexure -1
	Total	As per attached quotation. Annexure -1
	GST	Extra as applicable



Terms & Conditions :
Payment = On Monthly Basis against invoice

The payment for the work will be consumed from Admin/Repairs and maintenance budget

	Total Admin/ Business Promotion Expenses / Car rental budget	36,00,000.00
	Already Allocated	5,01,228
	This Approval	Nil
	Balance Amount Excluding GST	30,98,772

			
Rashim Gandotra	Gaurav Sethi	Ashok Kumar	Manu Gupta

Approved By

		<i>approve on mail.</i>
Akash Khurana	Yuka Nagao	Yuji Kato

Abhishek Tomar

From: Yuji Kato
Sent: 23 May 2025 18:41
To: Ashok Kumar
Cc: Yuji Kato; Yuka Nagao; Abhishek Tomar
Subject: Re: External Mail :FW: Request approval for Logic Notes.

Approved. Thanks. Kato

Sent from my iPhone

On 23 May 2025, at 5:37 PM, Ashok Kumar <ashok.kumar@krisumi.com> wrote:

Dear Kato San,

Please find attached the scan copy of logic note approved by Akash san and other members as per approval matrix.

Approval for Registration of JK TRAVELS for providing Cab services at sales lounge as per attached – quotation – Annexure -1 to NFA.

Above expense is from Admin expense budget.
Payment terms – On monthly basis, against invoice.

Kindly accord your email approval for the same to process further.

Warm Regards,

<image001.png> Ashok Kumar
Assistant General Manager – Facility Management
<image002.png> Email: ashok.kumar@krisumi.com
Mobile: +91 9810256162
Sector 36A, Gurugram

Website: www.krisumi.com | Take a walkthrough from
home: www.krisumixperience.com

<image006.png>

Please consider the environment before printing this email

Notice to recipient: This e-mail is meant for only the intended recipient of the transmission, and may contain information of Krisumi Corporation that is confidential and/or privileged. If you received this e-mail in error, any review, use, dissemination, distribution, or

Mail date - 03-05-2025

JK TRAVELS

GSTIN: 06AFBPJ8173M1Z4

jk.jitender@yahoo.co.in

Annexure-1.

(Signature)

Local/Outstation Usage Tariff Card – Delhi & NCR									
Vehicle Category	Vehicle Model	Local City Rates					Outstation Rates (Minimum 250 km / Day)		
		Half Day 4hrs/40Km	Full Day 8hrs/ 80 Km	Extra Km	Extra Hrs	Night Charges (22:00- 05:00)	Per Km rate	Driver Allowance Per Day	Driver Allowance Per Night
Economy	Swift Dzire/Aura	900	1500	15	120	250	13	200	250
MUV	Rumion/Ertiga	1250	1950	19	150	250	17	250	250
MUV-1	Toyota Innova Crysta	1600	2200	21	200	300	20	300	250

Term & Conditions:

- 1) The above-mentioned rates are exclusive of GST.
- 2) A 12% GST will be applied to the total invoice value as per Government of India regulations.
- 3) Toll taxes, parking fees, and state taxes will be charged additionally based on actual expenses.
- 4) Kilometers and hours will be calculated on a Garage-to-Garage basis.
- 5) Garage location: Sector-57, Gurugram, Haryana.
- 6) The above rates include chauffeur charges, fuel, and all maintenance costs.
- 7) Minimum billing per day is 4 hours and 40 km. Beyond that a minimum billing of 8 hours and 80 km will be charged. Additional charges will apply for usage exceeding 8 hours or 80 km for local city trips.
- 8) For outstation trips, a minimum billing of 250 km per day applies, with extra charges based on the respective car category.
- 9) A daily driver allowance will be applicable for all outstation trips.
- 10) Night charges will apply for local city trips between 10 PM - 5 AM across all car segments.
- 11) State and local entry permits/fees, MCD charges, parking, and toll taxes (subject to change as per Government of India laws and policies) will be charged additionally as applicable.
- 12) Reservations:
 - a) Turnaround time for reservations is 3 hours.
 - b) Reservations will only be accepted upon receipt of an email or WhatsApp request.
 - c) Confirmation is subject to vehicle availability.
- 13) Cancellation Policy:
 - a) No charges for cancellations made more than 6 hours before the reporting time.
 - b) Cancellations within 6 hours of dispatch or no-show after the car has left the garage will be charged a half day's rental (4 hours/40 km).
- 14) Pricing Validity & Fuel Price Adjustment:
 - a) Rates are valid for the mentioned period and are based on current fuel prices.
 - b) In case of a fuel price increase, an additional "fuel price impact" charge will be applied.
 - c) Prices will be adjusted by $\pm 5\%$ for any corresponding $\pm 5\%$ change in diesel prices.
- 15) Payment Terms – Bill to Company:
 - a) Payments will be processed within 30 days from the invoice receipt date.
 - b) Invoices will be sent via email, including scanned copies of duty slips and reimbursement proof for parking and tolls (Fast Tag statements/transaction history).
- 16) Rates for specialty vehicles or bulk bookings for events are available upon request.

Ashok Kumar

From: Ranjeet <ranjeet@atscar.in>
Sent: 07 March 2024 13:52
To: Ashok Kumar
Subject: Rates

Annexure-II



Dear Sir,

Kindly Find revised rates below applicable from 1st April 2024 to 31st March 2025.

MODEL								
Category	4 HRS & 40KMS	Full day 8 HRS & 80 KMS	EXTRA KMS	EXTRA HR	OUTSTATION 250km/Per Day	Outstation km	Outstation DA/Night Hault	Driver Batta (Before 6 am or after 22:00 Pm)
DZIRE/ETIOS/XCENT	950	1500	15	120	250	15	300/200	250
ERTIGA	1300	1900	19	150	250	19	300/200	300
INNOVA CRYSTA	1600	2200	22	200	250	22	300/200	300

Kindly acknowledge and confirm.

Thanks and Regards
Ranjeet Kumar