



KRISUMI CORPORATION

Annexure to Domestic Travel Expenses Claim Format

TRAVELLING BILL

NAME : RAMBIR

DESIGNATION : (K1010)

S.NO	DATE	TIME	FROM	TO	ARRIVAL TIME	MODE OF TRANSPORT	FARE (Paid by employee)	FARE (Paid by Company)
1	19/04/2024		Krisumi		CHD	Car (Self)	5400	
2	19/4/2024				(DTC/CP)			
3								
4						TOLL charges	= 500	
5								
6								
7								
Total							<u>5900</u>	0

EXPENSES DETAILS

Sl. No.	Expenses	No. Of Days	Bill No.	Date	AMOUNT (USD \$)	AMOUNT (Rs.)
1	Lodging					
2	Boarding			19/4/2024		= 370
3	Conveyance (Please Give details Below)					
4	Entertainment					
5	Telephone					
6	Printing & Stationery					
7	Airport Taxes					
8	Others (Pls. Specify)					
TOTAL						0

CONVEYANCE EXPENSES DETAILS

DATE	FROM	TO	MODE	KM	RATE	AMOUNT	PURPOSE
19/4/2024	Krisumi	DTC/CP (CHD)	By Car	6000	9	5400	O.C for 1 day under the a/c of
						500	Toll charges
Total							

7014 A+B

5900 + 370 = 6270

Signature of the Employee

