

## APPROVAL NOTE

Subject	Diwali Sweets for distribution
Date	16-Oct-24

**FINAL DECISION:**

Diwali Sweets expenses for 371 Total (detailed breakup is given below) is Rs. 4,85,900/- including GST. This includes some of the sweet boxes to be given to other departments.

Please approve.


Particulars	Type of Employment	Rate	Number	Amount
Regular Employees	Krisumi Regular Employees	1,400	210	2,94,000
Krisumi Consultants	Consultants	1,400	5	7,000
Outsource Employee	Pantry & Housekeeping	1,400	11	15,400
<b>Total</b>			<b>226</b>	<b>3,16,400</b>

### DEPARTMENTAL GREETINGS


Particulars	Departments	Rate	Number	Amount
Admin	Horticulture	1,100	12	13,200
Admin	Security	1,100	43	47,300
Rambir	Liasoning Department	1,100	30	33,000
Shishpal	Labour Department (Shishpal)	1,100	45	49,500
Ashok Admin	Electricity Department	1,100	5	5,500
Ashok Admin	Police Department	1,100	5	5,500
Ashok Admin	Excise Department	1,100	5	5,500
<b>Total</b>			<b>145</b>	<b>1,59,500</b>
Cost of Branding				10,000
<b>Grand Total including GST</b>			<b>371</b>	<b>4,85,900</b>

 Tomy Thomas	 Manu Gupta
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Approved by

 Akash Khurana	 Yuji Kato
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⇒ 100% payment to be released against Performer Invoice.

  
 Tomy Thomas