

Petty Expense Requisition
(Vendor payment / Corporate Credit Card / Imprest)

Name of Co.	Krisumi Corporation Pvt Ltd			
Purpose	CP Visit			
Budget	Adm Exp			
Subject	Order cake and flower bouquet for CP office visit			
Date	17 th July '25			
Petty Expense Requisition form Serial no.	03			
S.no.	Nature of expense / Description	Vendor Name	CP / Customer / Other, Name	Amount
1	Cake	-	Mr. Rajesh	900
2	Flower Bouquet		(100 Ades)	
3				
4				
5				
6				
			Total	900/-
<p align="center"><u>Mr. Nitesh Anand</u> <i>Nitesh Anand</i> Requester</p>		<p align="center"><u>Dr. Reena Sharma Kher</u> <i>Dr. Reena Sharma Kher</i> Department HOD</p>		

Ritu Foods(Franchise of Fnp) Ground floor Shop No. BG-97 Conscient One Mall Sector 109 Gurgaon-122017 GSTIN/UIN: 06AGAPG6085D1ZQ State Name : Haryana, Code : 06 Buyer M/s Retail Customer. KRISUMI MOB :	Invoice No. 65	Dated 17-07-2025
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
	Buyer's Order No.	Dated
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Terms of Delivery		

S/No.	Particulars	HSN/SAC	Quantity	Rate	per	Amount
1.	Flower bouquet		1 NOS	900		900
Total						₹ 900.00

Amount Chargeable (in words) E. & O.E
INR NINE HUNDRED ONLY

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
		9%		9%		
Total			00.00		00.00	

Tax Amount (in words) : **INR NINE HUNDRED ONLY**


 for Ritu Foods
 Authorised Signatory

GATE IN
 NO.....1418
 DATE.....17/07/25
 KRISUMI CORPORATION
(Signature)

This is a Computer Generated Invoice