



# KRISUMI CORPORATION

Annexure to Domestic Travel Expenses Claim Format

## TRAVELLING BILL

NAME : *S. SAHER KAICKER*

DESIGNATION : *MT SALES*

S.NO	DATE	TIME	FROM	TO	ARRIVAL TIME	MODE OF TRANSPORT	FARE (Paid by employee)	FARE (Paid by Company)
1								
2								
3								
4								
5								
6								
7								
Total								0

### EXPENSES DETAILS

Sl. No.	Expenses	No. Of Days	Bill No.	Date	AMOUNT (USD \$)	AMOUNT (Rs.)
1	Lodging					
2	Boarding					
3	Conveyance (Please Give details Below)					
4	Entertainment					
5	Telephone					
6	Printing & Stationery					
7	Airport Taxes					
8	Others ( Pls. Specify)					
TOTAL						0

### CONVEYANCE EXPENSES DETAILS

DATE	FROM	TO	MODE	KM	RATE	AMOUNT	PURPOSE
5.12.21	<i>Sushant office</i>	<i>Sushant Colk3</i>	<i>personal car</i>	<i>14</i>	<i>9</i>	<i>126</i>	<i>Client meeting at his residence with a channel</i>
5.12.21	<i>Sushant Colk3</i>	<i>office</i>	<i>personal car</i>	<i>14</i>	<i>9</i>	<i>126</i>	
						<i>252</i>	
Total							

*Approved*  
*[PRADHUMAN SINHA]*  
*10-Dec-21*

*Saher*  
Signature of the Employee