

Petty Expense Requisition

Krisumi Corporation Pvt Ltd					
Name of Co.					
Purpose	1- Card Print				
Budget	09/ May/ 25				
Subject	1- Card Print				
Date	09/ May/ 25				
Petty Expense Requisition form Serial no.	HR-003				
S.no.	Nature of expense / Description	Vendor Name	CP / Customer / Other, Name	Amount	
1	ID Card	ESS Form #05	New Joiner's	8850/-	
2	Lanyard			2763.20/-	
3	ID Card Holder			8184/-	
4					
5					
6					
			Total		14737.20/-
	Requester		Department HOD		

Requester
Requester

